

Report of Shaid Mahmood, West North West Area Leader

Report to Inner North West Community Committee

Date: 17th July 2014

Subject: Nominations to Community Committee Sub Groups

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Headingley, Hyde Park & Woodhouse, Weetwood.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report also seeks nominations for both Elected Member and resident representatives from each ward to each sub group.
2. In addition, the report asks Members to consider the merits of the existing Sub Groups.

Recommendations

Members are asked to:

- Select a chair for each Sub Group of the Inner North West Community Committee.
- Nominate an Elected Member representative from each ward for each Sub Group.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.
- Consider the merits of the Joint North West Transport Sub Group and whether Members wish to continue meeting jointly with the Outer North West Community Committee.

1 Purpose of this report

- 1.1 The purpose of this report is to set out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report seeks nominations for both Elected Member and resident representatives from each ward to relevant sub groups.

2 Background information

- 2.1 The Inner North West Community Committee has used a range of sub groups in the past to address issues of thematic importance. The committee currently operates three active sub groups: Planning; Environment; Children & Young People. These are complimented by a joint Transport group that has met alongside representatives of the Outer North West Community Committee.
- 2.2 This report highlights the current arrangements for Elected Member representation to these sub groups and seeks Members' views on the representation for 2014-15.
- 2.3 With the continued development of the Area Lead roles within the Inner North West Community Committee there is also the opportunity to consider adding to those sub groups already in existence.

3 Main issues

Planning Sub Group

- 3.1 The Planning Sub Group meets on a monthly basis to review recent planning applications and to discuss planning policy as it relates to the Inner North West area of Leeds. Officer support is provided through the Wellbeing funded Community Planning Officer. The group operates in an advisory capacity and passes key messages for approval by the Community Committee.
- 3.2 The current Elected Member representation to the Planning Sub Group is made up of one Councillor representative per ward. The Planning Sub Group also currently has two resident representatives from each ward in the Inner North West area.
- 3.3 Given that the post of Community Planner was approved prior to the move of Kirkstall Ward into the Inner West Community Committee, it is recommended that Kirkstall continue to be invited to send representation to the Planning Sub Group for the remainder of this municipal year.
- 3.4 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate two resident representatives from each ward.

Environment Sub Group

- 3.5 The Environment Sub Group meets on a roughly quarterly basis. It receives service reports from the refuse and cleansing services, Environmental Services and Parks and Countryside and oversees the Service Level Agreement in relation to the delegated functions of cleansing and environmental enforcement services.

The group is attended by representatives from universities and student unions and co-ordinates the annual response to peaks in service demand during Freshers week and student changeover. The sub group is provided officer support by the Area Support Team and operates in an advisory capacity and passes key messages for approval by the Community Committee.

- 3.6 The current Elected Member representation to the Environment Sub Group is made up of one Councillor representative per ward.
- 3.7 It was agreed at the Inner North West Area Committee on 15th December 2011 that the Environment Sub Group should have one resident representative from each ward in the Inner North West area.
- 3.8 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate one resident representative from each ward.

Children & Young People's Sub Group

- 3.9 The Children & Young People's Sub Group was formed last year to lead on the allocation of the Inner North West Youth Activities Fund. Meetings up until now have been called on an ad hoc basis to support project consideration and approvals. Meetings have been attended by Members, WNW Area Support Team and Youth Service.
- 3.10 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to consider whether to broaden attendance at the meeting to include other key stakeholders such as representatives from the Clusters or Breeze?

North West Transport Sub Group

- 3.11 Following a suggestion in 2012 to consider combining the Outer North West Business and Transport Sub Group and the North West (Inner) Area Committee Transport Group, it was agreed to trial this approach and hold joint North West Transport Group meetings that would meet quarterly.
- 3.12 The Transport Sub-Group has provided a combined forum for the Inner and Outer Area Committees to review and discuss strategic transport matters in the North West Area. It has taken a particular focus on how the Local Transport Plan and strategy will impact on the area covering items such as: NGT; local bus services; the transport implications of the LDF Core Strategy; future development, particularly site allocations. The Group has been supported by the attendance of officers from both the Highways & Transportation and Planning Services. Administrative support has been provided by the Area Support Team.
- 3.13 It has not been feasible for Highways & Transportation officers to provide in-depth and specific technical support in terms of more specific work due to resource priorities within the service. Given the ad hoc nature of recent meetings, it is proposed to disband this group, with issue specific meetings to be called around transport issues, as and when required.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Elected members have been consulted on the content of this report.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council policies and City Priorities

- 4.3.1 Community Committees may appoint advisory sub groups as outlined within the Council Constitution.

4.4 Resources and value for money

- 4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

- 4.6.1 There are no risk management implications to this report.

5 Conclusions

- 5.1 The Inner North West Community Committee sub groups provide the committee with the opportunity to consider information on a number of key areas of work in much more detail than would be possible through the main meeting cycle. It is therefore felt that the sub groups should continue to meet, to provide this additional capacity and membership should be confirmed for the municipal year 2013-14.

6 Recommendations

- 6.1 Members are asked to:

- Select a chair for each Sub Group of the Inner North West Community Committee.
- Nominate an Elected Member representative from each ward for each Sub Group.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.
- Consider the merits of the Joint North West Transport Sub Group and whether Members wish to continue meeting jointly with the Outer North West Community Committee.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.